The Othello Housing Authority owns and manages multiple housing projects in the Othello area. We are recruiting to fill a full-time maintenance position.

**The Position**: We are looking for someone to perform routine tasked related to the maintenance, repair, and modification of **apartment buildings, equipment, and common areas**.

**The Compensation**: The pay rate is $17.00 per hour.

* We offer medical, dental, vision insurance, and Public Employees' Retirement (PERS), if hired into an eligible position.
* We also offer generous paid leave and holidays.

**Requirements:**

* High school diploma or equivalent
* Bilingual is helpful.
* Valid Washington driver’s license with insurable driving record.

**Responsibilities:**

* Performs daily upkeep and inspection to maintain safety and cleanliness of the common areas, including pick up and removal of trash and debris throughout the Othello Housing Authority properties.
* Plan, organize, and perform a variety of property maintenance repair tasks
* Perform or assist with various inspections
* Repair and replace window hardware
* Perform minor repairs to walls, floors, porches, sidewalks, and fences
* Clean and repair roofs, gutters, and downspouts
* Respond to maintenance requests from residents
* Performs specific grounds maintenance tasks in accordance with established procedures such as mowing, trimming, edging, pruning, fertilizing, watering, reseeding and weeding.
* Removes snow and ice from sidewalks with snow blowers, shovels and de-ice material.
* Prepares vacant units for occupancy by sweeping, wet-mopping, vacuuming and/or waxing floors; cleaning the unit, including but not limited to appliances, bathroom fixtures, tub surrounds, windows, window coverings; and completing all maintenance and repairs; and remove trash and debris from interior and exterior of the unit.
* Participates in on-call and weekend emergency maintenance and repairs as directed.

For application contact Othello Housing Authority office at 335 N. 3rd Ave., or call 488-3527. Position closes on May 16, 2022.

**Othello Housing Authority is an Equal Opportunity Employer**